



Top Tips for Research Organisations

1. Help prevent Researchfish emails from getting labelled as spam by 'white listing' admin@researchfish.com and support@researchfish.com
2. Communicate with PI's – help them to know what is required and to look out for invitations
3. Know where to get help – Help & Support pages (<https://app.researchfish.com/helpwiz>)
4. Use Researchfish to monitor researchers' progress at your research organisation – contact enquiries@researchfish.com for help on how
5. If researchers link their ORCID to Researchfish then publications can move between the two sites.

Top Tips for Researchers

1. Plan ahead –Don't wait until the last minute to use Researchfish. You can see upcoming deadlines when you first log on.
2. Familiarise yourself with the new user interface – watch the video(s) (<https://www.youtube.com/watch?v=KNNdXicpVyc&feature=youtu.be>) (<https://vimeo.com/195428698>)
3. Know where to get help – Help & Support pages (<https://app.researchfish.com/helpwiz>)
4. If you link your ORCID to Researchfish then publications can move between the two sites.
5. You can add research team members to help you report on collaborative projects.

Help & Support

- Help & support pages in researchfish – videos, FAQ's, password reset, invitation help, webinars, User Guide microsite (<https://userguide.researchfish.com/>)
- Live chat (Monday to Friday, 9 til 5)
- Email us at support@researchfish.com