Adding an entry to the UK COVID-19 Public Involvement in Research database

Where is the database?

The UK Covid-19 Public Involvement in Research database is hosted on the FutureNHS collaboration platform, within a workspace for the National Public Engagement Practitioners' Network.
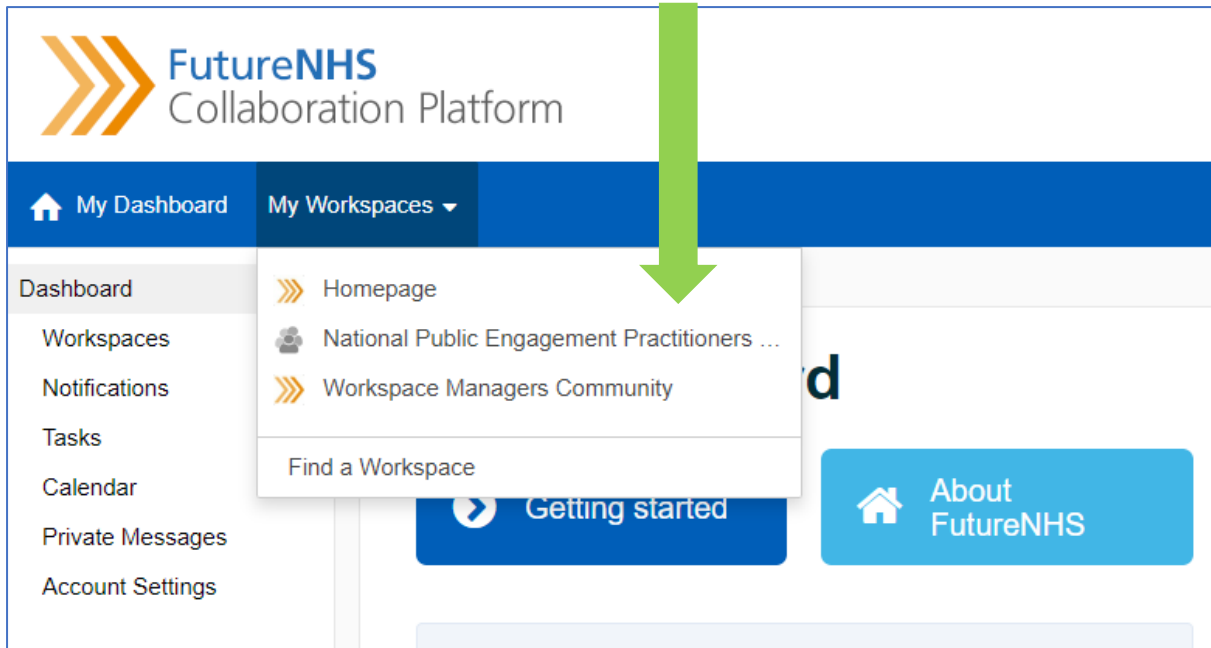
The FutureNHS Collaboration platform is an online platform open to anyone working in of for health and social care. It has an active member base from many local, regional, and national organisations, and supports people to connect and collaborate more effectively.

The National Public Engagement Practitioners' Network workspace is a dedicated area of the FutureNHS Collaboration platform for public involvement and engagement staff working across the UK health and social care sector. It aims to offer relevant, high quality information, learning opportunities, and resources.

How to add your network to the UK COVID-19 public involvement in research database

You will receive a separate email inviting you to join the National Public Engagement Practitioners' Network workspace on the FutureNHS Collaboration platform.

1. Please follow the instructions in the email to join the workspace. The registration form asks for some basic information when you register as a member (you can amend this later if you need to).

2. When you've accepted the FutureNHS invitation the National Public Engagement Practitioners Network will now appear as an option in the drop down list when you click on 'My Workspaces' on the top left of the page when you log onto the platform.

3. Click on the UK COVID-19 Public Involvement in Research box in the National Public Engagement Practitioners Network workspace.

4. The database in that folder uses a simple data entry form where you can add details of any public involvement networks or groups that you manage. Click on the database:

UK COVID-19 Public Involvement in Research Network

You can use the database in this section to enter information about any public involvement groups for which you are responsible.

The Health Research Authority and other workspace users may use the details you provide to contact you about opportunities for public involvement in research which may be relevant for the group or network you manage.

Only public involvement and engagement professionals invited to join the National Public Engagement Practitioners' Network workspace will be able to access this information. You will be asked to confirm that you agree to this when you add an entry to the database.

Please click on the blue link to the database below to get started.

Sort by Name▾ ☰

▦ UK COVID-19 Public Involvement in Research database
Modified 39 minutes ago.

5. Then click to add an entry:

UK COVID-19 Public Involvement in Research database

Please click on the grey plus sign above to add information about your group or network. For support contact public.involvement@hra.nhs.uk

2 entries

Name of the group	Host organisation	Website (if applicable)	Contact name	Contact email	Contact phone	I agree to my name	gree to ng
Health Research Authority Public Involvement	Health Reseach Authority	How we involve the public in our work	Helen Sivey	public.involvement@hra.nhs. uk	0207 104 8240	Yes	es

6. Use the simple data entry form to add information about your group or network

UK COVID-19 Public Involvement in Research Network

Guidance on adding information to the database

We are asking some questions about the demographic make up of public involvement groups around the UK so that we can match researchers with groups whose members are most likely to have lived experience relevant to their research. We are focusing on age and ethnicity because these factors are particularly relevant for COVID-19 research.

Please answer based on the current membership of your group, rather than on who the group is open to. E.g. if your group is open to children and young people but does not have any younger members, please do not select that box.

If you don't collect demographic information about your group members, please select 'not known.' For support contact public.involvement@hra.nhs.uk

Name of the group or network you manage

[Text]